



BEHAVIORAL CONSULTATION AGREEMENT

Idaho SESTA provides Behavioral Consultation across all school settings at the student or program level (e.g., related to students with Autism Spectrum Disorder, problem behavior, emotional/social challenges, and low incidence disabilities).

IDAHO SESTA COORDINATOR RESPONSIBILITIES

The SESTA Coordinator will:

- conduct a screening call to identify school team needs and develop an initial action plan (ensure administrator and SPED Director are informed);
- provide consultation support (remote or on-site), which may include meetings with the school team, observation of the student, data review, environmental assessment, and on-going action planning;
- provide ongoing consultation, school-based training, and communication to appropriate team members (may include parents/guardians) as needed throughout the consultation process (see Idaho SESTA Behavioral Consultation module for additional information);
- provide a Consultation Summary following an on-site observation to the School Site Designee, Administrator, and SPED Director.

The SESTA Coordinator will NOT:

- act as an IEP team member or attend an IEP team meeting;
- complete assessments or evaluations for the team;
- provide parent training or act as a resource for parents;
- provide legal advice;
- act as a third party in educational decision making.

SCHOOL RESPONSIBILITIES

Administrator (Principal and Special Education Director)

The Administrator agrees to:

- identify a staff member to serve as a School Site Designee to act as the primary contact (if needed or not already identified);
- provide release time for team members as needed;
- support the consultation process and related action plan;
- complete the Idaho SESTA Consultation Survey at the end of the consultation process.

School Site Designee

The School Site Designee agrees to:

- facilitate and support the consultation process with the SESTA Coordinator, which may include scheduling meetings, and action plan development;
- obtain Authorization for Exchange of Confidential Student Information for educational purposes only, prior to student-specific discussion/observation;
- collaborate with SESTA Coordinator to ensure access to the Secure Server for any sharing of student files (student information should never be shared via email);
- assist with gathering, analyzing, and summarizing data;
- complete the Idaho SESTA Consultation Survey at the end of the consultation process.

School Team Members

The School Team Members agree to:

- participate in scheduled school team meetings;
- collect and report individual student data for progress monitoring and decision making;
- participate in training, action plan development, and the consultation process;
- implement the action plan as appropriate to their role.